

Department of State
Public Notice SINLEC10CA0004NEA04032010

CFDA: 00.000

Bureau for International Narcotics and Law Enforcement Affairs (INL) Request for Grant Proposals: Law Enforcement and Rule of Law Programs for Afghanistan

SUMMARY

The United States Government, represented by the Bureau for International Narcotics and Law Enforcement Affairs, Office for Afghanistan and Pakistan is focused on directing and overseeing critical foreign assistance programs pertaining to counternarcotics, crime, rule of law and law enforcement training in Afghanistan and is seeking applications from qualified U.S. Afghan and International non-governmental organizations with the requisite capacity and experience to implement rule of law programs in Afghanistan. Specifically, organizations will be asked to provide technical assistance, training, advice, and direct assistance to criminal justice professionals on criminal law and procedures with the goal of improving the overall competence of the Afghan justice and penal sectors, enhance professional development and legal education, facilitate access to and demand for justice, protect the rights of victims, witnesses, and defendants, and improve opportunities for women and minorities.

The grant award or awards will vary according to the scope and length of project.

PLEASE NOTE: INL strongly urges applicants to access www.grants.gov immediately in order to obtain a username and password. It may take several weeks to register with www.grants.gov. Please see the section entitled, “DEADLINE AND SUBMISSION INSTRUCTIONS” below for specific instructions.

TARGET THEMES AND COUNTRIES

INL invites organizations to submit proposals outlining program concepts and capacity to manage projects targeting the issues presented below. Organizations may submit grant proposals for programs that facilitate improvements in legal education, understanding of criminal and civil law, police and prosecutor cooperation, access to and demand for justice, the treatment and rehabilitation of prisoners, protect the rights of victims, witnesses, and defendants, and build technical capacity in justice institutions. Areas of emphasis could include legal public affairs and public awareness programs, legal training and education reform, support to Afghan civil society organizations, women’s legal issues and violence against women, and anti-corruption related initiatives. Priority will be given to proposals that contain components supporting the equitable protection of women, minorities and juveniles in line with the Afghan Constitution and all relevant international treaties that have been endorsed by the Islamic Republic of Afghanistan or that include capacity building initiatives or partnerships with Afghan Non-Governmental Organizations.

State/INL is currently seeking a proposal(s) to provide support in one or more of the following areas (or other areas promoting the rule of law):

1. Improve standards of legal education for legal professionals and law and sharia students.

2. Improve clinical education opportunities for law and sharia students,.
3. Improve access to justice, especially for minorities, women, and indigent populations.
4. Strengthen civil society and build demand for justice.
5. Legal and leadership training and development for women and minorities working in the justice sector.
6. Build the capacity of lawyers, judges, investigators, and law enforcement officers to investigate and prosecute crimes of violence against women and girls, in line with Afghanistan's Law on the Elimination of Violence Against Women.
7. Legal assistance, shelter, and other services for those at risk for or victimized by violence against women and girls.
8. Strengthening the Government of Afghanistan's public affairs and public awareness initiatives within the Ministry of Justice, the Attorney General's Office and the Supreme Court
9. Support on-going anti-corruption or Rule of Law reform initiatives.
10. Efforts to promote post-incarceration reintegration of prisoners into society, including female prisoners.
11. Support for children living with their mothers in prison.
12. Improved access to social and health services and life skills and vocational training for Afghanistan's prison population, particularly female prisoners. Strengthening police and prosecutor cooperation.
13. Improving respect for the rights of, and promoting advocacy for, victims, witnesses, and defendants.

Expected outcomes from INL funded grant programs include but are not limited to:

1. Improved knowledge of legal professionals and law students about criminal law and procedures; application in the workplace of knowledge gained by students
2. Provide technical assistance to justice sector officials to develop programs and policies that improve access to justice, particularly for women, minority, and indigent populations.
3. Improved Awareness of individual and human rights among the Afghan Population; demonstrated better understanding among Afghan citizens and government officials of the increased effectiveness of the Afghan Justice system and the progress being made in that regard.

4. Increase the knowledge, professionalism, and confidence of women and minorities working in the justice sector, thereby improving their prospects for career advancement.
5. Enable successful investigation and prosecution of violence against women; increase indigenous Afghan capacity to respond to cases of violence against women and girls; and promote implementation of the Law on the Elimination of Violence Against Women.
6. Prevent and reduce violence against women and girls in project area(s) through the establishment and operation of services or dissemination of knowledge on rights.
7. Civil society organizations conduct outreach campaigns to increase public awareness of legal rights targeted at Provincial and district level leaders
8. Provincial and district level efforts to reduce or eliminate corruption in critical sectors, through improvements in transparency, accountability or enforcement.
9. Improve the treatment and reintegration former female prisoners into society through community outreach and awareness, social services, and other programs.
10. Established, sustainable educational programs for women and children, including juveniles, residing inside Women's prisons and juvenile detention centers to include elementary education, literacy programs, and health, life, and job skills training; development of resources to support the children of incarcerated women either inside or outside of prison.
11. Create a sustainable educational and training program for use within the corrections system.
12. Police and prosecutors better understand their roles and responsibilities in criminal investigations.
13. The rights of victims, witnesses, and defendants are more consistently protected.

TECHNICAL REQUIREMENTS

An organization may submit no more than **three (3)** proposals. Proposals that do not meet the requirements of the announcement may not be considered. Proposals that request less than the award floor or more than the award ceiling will be deemed technically ineligible.

For all application documents, please ensure:

- 1) All pages are numbered, including budgets and attachments,
- 2) All documents are formatted to 8 ½ x 11 paper, and
- 3) All Microsoft Word documents are single-spaced, 12 point Times New Roman font, with a minimum of 1-inch margins.

Complete applications should include the following for proposal submission:

- 1) Completed and signed SF-424, SF-424a and SF424b, as directed on grants.gov.
- 2) Table of Contents (not to exceed one [1] page in Microsoft Word) that includes a page-numbered contents page, including any attachments.
- 3) Executive Summary (not to exceed one [1] page in Microsoft Word) that includes:
 - a) The target country(ies),
 - b) Name and contact information for the project's main point of contact,
 - c) A one-paragraph "statement of work" or synopsis of the program and its expected results,
 - d) A concise breakdown of the project's objectives and activities, and
 - e) The total amount of funding requested and program length.
- 4) Proposal Narrative (not to exceed fifteen [15] pages in Microsoft Word). Please note the fifteen page limit does not include the Table of Contents, Executive Summary, Attachments, Detailed Budget, Budget Narrative or NICRA. Applicants may submit multiple documents in one Microsoft Word file, i.e. Table of Contents, Executive Summary, Proposal Narrative, and Budget Narrative in one file or as separate, individually-submitted files. Submissions should address the specific criteria outlined in the solicitation, which may include:
 - a) An explanation of why the program meets the INL mandate. Proposals should clarify how the program is necessary for Afghanistan and addresses INL's mandate to support the rule of law. In countries where similar activities are already taking place, an explanation should be provided as to how new activities will not duplicate existing activities.
 - b) Demonstrated Program Planning. The program plan should clearly describe the proposed objectives and activities, demonstrating clear linkages between activities and objectives. If applicable, proposals should identify local partners, target areas for activities, target participant groups or selection criteria for participants, among other pertinent details. Where appropriate, applicants may include back-up plans if the program or components of the program are not able to be implemented as initially conceived.
 - c) Multiplier Effect and Sustainability. The proposal should demonstrate how the program will include elements of sustainability and achieve lasting impact.
 - d) Institution's Record and Capacity. The organization should briefly describe any experience it has in the target country and/or similar experience elsewhere, as well as specific and relevant program successes which demonstrate the organization's record and capacity. Given the page limitations, it is recommended applicants avoid including general organizational history.
- 5) Budget Narrative (preferably in Microsoft Word) that includes an explanation/justification for each line item in the detailed budget spreadsheet, as well as the

source and description of all cost-share offered. For ease of review, it is recommended that applicants order the budget narrative as presented in the detailed budget. Personnel costs should include a clarification on the roles and responsibilities of key staff. In addition, it is recommended that budget narratives address the overall cost-effectiveness of the proposal, including any cost-share offered (see below for more information on cost-sharing and cost-effectiveness).

6) Detailed Line-Item Budget (in Microsoft Excel or similar spreadsheet format) that delineates funds requested from INL and cost-share (see below for more information on budget format). Costs must be in U.S. Dollars.

7) Attachments (not to exceed seven [7] pages total, preferably in Microsoft Word) that include the following in order:

a) Pages 1-2: Monitoring and Evaluation Plan (see below for more information on this section).

b) Page 3: Short bios of key program personnel that highlight relevant professional experience. Given the limited space, CVs are not recommended for submission.

c) Page 4: Timeline of the overall proposal. Components should include activities, evaluation efforts, and program closeout.

d) Page 5-7: Additional optional attachments. Attachments may include further timeline information, letters of support, memorandums of understanding/agreement, etc. For applicants with a large number of letters/MOUs, it may be useful to provide a list of the organizations/government agencies that support the program rather than the actual documentation.

8) If your organization has a negotiated indirect cost rate agreement (NICRA) and includes NICRA charges in the budget, your latest NICRA should be sent as a .pdf file. This document will not be reviewed by the panelists, but rather used by program and grant staff if the submission is recommended for funding. Hence, this document does not count against the submission page limitations. If your proposal involves sub-grants to organizations charging indirect costs, and those organizations also have a NICRA, please submit the applicable NICRA as a .pdf file (see below for more information on indirect cost rate).

9) To ensure all applications receive a balanced evaluation, the INL Review Committee will review the first page of the requested section up to the page limit and no further. INL encourages organizations to use the given space effectively.

Organizations must also fill out and submit SF-424 and SF-424B forms as directed on www.grants.gov. Please fill out the highlighted yellow fields and use the following specific information for the below fields:

Please fill in the highlighted yellow fields and use the following guideline for the SF-424:

1. Type of Submission: Application

2. Type of Application: New

5b. Federal Award Identifier: Please enter zeros or leave blank

8a. Please enter name of applicant (organization)

- 8b. Please enter the organization's EIN or TIN number
- 8c. Please enter the organization's DUNS number
- 8d. Please enter the organization's address
- 8f. Please enter the name, telephone number and e-mail address of the primary contact person for this proposal
9. Please select type of applicant from pull down list
11. The CFDA number is 00.000
12. Please enter the Funding Opportunity Number and Title.
15. Please enter descriptive title of project
- 16a. Please enter congressional district of applicant organization
- 16b. Please enter N/A or zeros
17. Please enter the approximate start and end dates of the proposed activities
18. Please enter the amount requested from the USG under "Federal," any cost-share under "Applicant," fill in the total, and otherwise use zeros.
19. Please enter "c"
20. Complete as indicated
21. Complete as indicated

Please fill in the highlighted yellow fields of the SF 424A with information from your proposed budget.

Please fill in the highlighted yellow fields of the SF-424B:

Page 2 - Complete applicant organization and title of authorized official sections.

MONITORING AND EVALUATION

Complete proposals will include a detailed plan on how the project's impact and effectiveness will be monitored and evaluated throughout the project.

Successful monitoring and evaluation depend on the following:

- setting objectives that are clear, specific, attainable, measurable, results-focused, and placed in a reasonable time frame;
- linking program activities to stated objectives;
- developing key performance indicators that measure realistic progress towards the objectives.

A performance indicator is an observable measurement related to the achievement of a stated objective. Two types of performance indicators are outputs and outcomes. Findings on outputs and outcomes should both be reported.

Outputs are products and services delivered from the program activities, often stated as an amount. Output data show the scope or size of project activities, such as the number of participants trained. Outcomes represent the specific, realistic results of a project and are usually measured as an extent of change. Outcomes may include progress toward expected program objectives or other results of the program. For example, a program's objective could be to increase the trust between the police and the community. One outcome of the program would be that after receiving training on community policing, community leaders identify five anti-government actors, who are arrested by police officials.

Applicants should include a clear description of the methodology and data collection strategies/tools to be employed (e.g. pre- and post-surveys, interviews, focus groups). Organizations should be able to track participant training responses, including changes in attitudes, information learned, and effects of the program on participant institutions.

Grantees will be required to provide reports with an analysis and summary of their findings, both quantitative and qualitative, in their regular program reports to the Bureau.

BUDGET GUIDELINES

Applications will not be considered complete unless they include budgets that respond to the solicitation guidelines. Complete budgets will provide a detailed line-item budget outlining specific cost requirements for proposed activities. Complete applications will include a budget narrative to clarify and justify individual line-items (i.e. calculations of how the costs were derived per month or year, their necessity, and overall contribution to the program’s cost-effectiveness). Applicants must adhere to the appropriate regulations found in 2 CFR 220 (previously OMB circulars A-21, cost principles for education institutions) and 2 CFR 230 (previously OMB circular A-122, cost principles for non-profits).

The proposal line item budget should include the following components, in the suggested format below:

1. Summary Budget
2. Line-Item Budget

		INL Cost
A. PERSONNEL		
-H.Q.-based project -dedicated staff salary (X months)	X% of \$X/yr	
-Field-based Country Director salary (x months or year)	X% of \$X/yr	
Subtotal Personnel		
B. FRINGE BENEFITS		
-H.Q.-based project -dedicated staff fringe (X months)	X% fringe	
-Field-based Country Director fringe (x months or year)	X% fringe	
Subtotal Fringe Benefits		
C. TRAVEL		
a) Field Travel		
<u>Activity 1: Workshop</u>		
-Staff Travel (# staff)	\$X/RT flight/# staff	
-Staff Per Diem (X days)	\$X/day/# day/# staff	
-Participant Travel (# participants)	\$X/trip/# pax	
-Participant Per Diem (X days)	\$X/day/# day/#	

	pax	
<u>Activity 2: Town Hall Meeting</u>		
-Staff Travel (# staff)	\$X/RT flight/# staff	
-Staff Per Diem (X days)	\$X/day/# day/# staff	
-Participant Travel (# participants)	\$X/trip/# pax	
-Participant Per Diem (X days)	\$X/day/# day/# pax	
Subtotal Travel		
D. EQUIPMENT		
-H.Q.-equipment	\$X/unit	
-Field-equipment	\$X/unit	
Subtotal Equipment		
E. SUPPLIES		
-H.Q. Printing and Photocopying (X months)	X% of \$X/yr	
-Field Markers and dry erase board	\$X/set	
-Field Telephone (X months)	X% of \$X/yr	
-Field Office Supplies (X months)	X% of \$X/yr	
Subtotal Supplies		
F. CONTRACTUAL		
a) Consultant Fees		
-Policing Specialist/Honoraria (X days/hours)	\$X/consult	
-Translation Fees (X pages)	\$X/page	
Subtotal Contractual		
G. CONSTRUCTION		
H. OTHER		
a) Other Direct Costs		
-Field Office Rent (X months)	X% of \$X/mo	
Subtotal Other		
I. TOTAL DIRECT CHARGES (Sum of A-H Subtotals)		
J. INDIRECT CHARGES		
a) Indirect Costs/NICRA (X% of costs)		
Subtotal Indirect Charges		
K. TOTAL COSTS (Sum I-J)		

Note: This budget is designed to serve as an example of the format for complete budget submissions and is NOT exhaustive. Individual line items included in each applicant's budget should reflect specific program activities. (pax = participants)

1. SUMMARY BUDGET:

Please include the applicant organization name, title and duration of the project, and the following:

- A. Personnel
- B. Fringe Benefits
- C. Travel
- D. Equipment
- E. Supplies
- F. Contractual
- G. Construction
- H. Other
- I. Total direct charges (sum a – h)
- J. Indirect Charges
- K. Total

2. LINE-ITEM BUDGET:

A. Personnel – Identify staffing requirements by each position title and brief description of duties. For clarity, please list the annual salary of each position, percentage of time and number of months devoted to the project. (e.g., Administrative Director: \$30,000/year x 25% x 8.5 months; calculation: $\$30,000/12 = \$2,500 \times 25\% \times 8.5 \text{ months} = \$5,312.$)

B. Fringe Benefits - State benefit costs separately from salary costs and explain how benefits are computed for each category of employee - specify type and rate.

C. Travel - Staff and any participant travel:

- 1) International airfare
- 2) In-country travel
- 3) Domestic travel in the U.S., if any
- 4) Per diem/maintenance: Includes lodging, meals and incidentals for both participant and staff travel. Rates of maximum allowances for U.S. and foreign travel are available from the following website: <http://www.policyworks.gov/>. Per diem rates may not exceed the published U.S. government allowance rates; however, institutions may use per diem rates lower than official government rates. Please explain differences in fares among travelers on the same routes. Please note that all travel, where applicable, must be in compliance with the Fly America Act.

D. Equipment – Please provide justification for any equipment purchase/rental, defined as tangible personal property having a useful life of more than one year and an acquisition cost of \$5000 or more.

E. Supplies - List items separately using unit costs (and the percentage of each unit cost being charged to the grant) for photocopying, postage, telephone/fax, printing, and office supplies (e.g., Telephone: $\$50/\text{month} \times 50\% = \$25/\text{month} \times 12 \text{ months}$).

F. Contractual –

a) Subgrants. For each subgrant/contract please provide a detailed line item breakdown explaining specific services. In the subgrant budgets, provide the same level of detail for

personnel, travel, supplies, equipment, direct costs, and fringe benefits required of the direct applicant.

b) Consultant Fees. For example lecture fees, honoraria, travel, and per diem for outside speakers or independent evaluators: list number of people and rates per day (e.g., 2 x \$150/day x 2 days).

G. Construction – Subject to OMB Circular A-110, Procurement Standards, 48(c) Contract Provisions.

H. Other - these will vary depending on the nature of the project. The inclusion of each should be justified in the budget narrative.

J. Indirect Charges - See OMB Circular A-122, "Cost Principles for Non-profit Organizations"

1) If your organization has an indirect cost-rate agreement with the U.S. Government, please include a copy of this agreement. This does not count against submission page limitations.

2) If your organization is charging an indirect rate, please indicate how the rate is applied--to direct administrative expenses, to all direct costs, to wages and salaries only, etc.

3) Do not include indirect costs against participant expenses in the Bureau budget, as it generally does not pay for these costs.

Cost-Effectiveness – If applicable, include an explanation of cost-share contributions should be included, whether cash or in-kind. In addition, it is recommended that budget narratives address the overall cost-effectiveness of the proposal, including leveraging of institutional or other resources.

ADDITIONAL INFORMATION

INL is dedicated to strengthening criminal justice systems, countering the flow of illegal narcotics, and minimizing transnational crime. INL plays a vital role in the development and synchronization of U.S. international counterdrug and anti-crime assistance.

Strengthening rule of law is a key foreign policy objective and integral to the USG's overall effort to ensure peace and stability in Afghanistan. USG programs in rule of law, implemented through INL, are focused on building the institutional capacity of justice institutions, enhancing legal education, increasing opportunities for minorities and women, improving access to justice and creating a demand for justice. INL also works to improve the management of Afghanistan's prison system in order to ensure fair treatment and rehabilitation of its prisoners. In the criminal justice sector, INL is supporting initiatives to facilitate a broad understanding of criminal law and cooperation between police and prosecutors in criminal investigations. Project proposals should address one or multiple areas of interest as outlined in the program objectives section. Approved projects will complement and augment ongoing rule of law activities, significantly expanding the reach of USG assistance in this critical area.

The bulk of project activities must target Afghanistan and last between 1 year and 3 years. U.S.-based activities, study tours, scholarships or exchange projects will not be deemed competitive.

Approximately \$20,000,000 in International Narcotics Control and Law Enforcement (INCLE) funds is available for programs in the countries outlined above. The intended projects support the Department of State and U.S. Agency for International Development joint strategic goal of Governing Justly and Democratically. To support program and administrative costs required for implementation, the Bureau anticipates making awards in amounts of \$200,000 to \$2,500,000 for programs in Afghanistan. Proposals that request less than the award floor or more than the award ceiling will be deemed technically ineligible.

INL will not consider proposals that reflect any type of support for any member, affiliate, or representative of a designated terrorist organization or narcotics trafficker, whether or not elected members of government.

APPLICANT/ORGANIZATION CRITERIA

Organizations submitting proposals must meet the following criteria:

- * Be a registered U.S. non-profit organization meeting the provisions described in Internal Revenue Code section 26 USC 501(c) (3). Applicants in the process of registration must submit proof that they are seeking non-profit status from the Internal Revenue Service at the time of proposal submission. Should the applicant be selected for a grant award, funding will be contingent upon 501(c)(3) status; or

- * Be a U.S. university or research institution meeting the provisions described in Internal Revenue Code section 26 USC 501(c) (3); or

- * Be a foreign non-profit organization; and

- * Have demonstrated experience administering successful technical assistance projects, preferably targeting the requested country and/or region, or similarly challenging program environment. INL reserves the right to request additional background information on organizations that do not have previous experience administering federal grant awards. These applicants may be subject to limited funding on a pilot basis; and

- * Have existing, or the capacity to develop, active partnerships with organization(s) in the target country and/or region.

- * Organizations may form consortia and submit a combined proposal. However, one organization should be designated as the lead applicant.

REVIEW PROCESS

INL will review all proposals for eligibility. Eligible proposals will be subject to compliance of Federal and Bureau regulations and guidelines and may also be reviewed by the Office of the Legal Adviser or by other Department elements. Final technical authority for assistance awards resides with INL's Grants Division. INL reserves the right to request any additional programmatic and/or financial information regarding the proposal. Panelists may make conditions and recommendations on any given proposal in order to enhance the proposed program.

Proposals will be funded based on an evaluation of how the proposal meets the solicitation review criteria, U.S. foreign policy objectives, and the priority needs of INL. A State Department Review Committee will evaluate proposals submitted under this request. Review criteria will include:

1) Quality of Program Idea

Proposals should be responsive to the solicitation and exhibit originality, substance, precision, and relevance to the Bureau's mission.

2) Program Planning/Ability to Achieve Objectives

A relevant work plan should demonstrate substantive undertakings and logistical capacity of the organization. The work plan should adhere to the program overview and guidelines described above. Objectives should be ambitious, yet measurable and achievable. For complete proposals, applicants should provide a monthly timeline of project activities.

3) Multiplier Effect/Sustainability

Proposed programs should address long-term institution building demonstrating capacity-building results.

4) Program Evaluation Plan

Programs should demonstrate the capacity for engaging in impact assessments and providing objectives with measurable outputs and outcomes.

5) Institution's Record and Capacity

The Bureau will consider the past performance of prior recipients and the demonstrated potential of new applicants. Proposals should demonstrate an institutional record of successful programs, including responsible fiscal management and full compliance with all reporting requirements. Organizations with a proven track record of implementing rule of law programs in challenging environments, particularly in Afghanistan's provinces outside Kabul, will be given higher consideration. Proposed personnel and institutional resources should be adequate and appropriate to achieve the project objectives. Roles and responsibilities of primary staff should be provided.

6) Cost Effectiveness

The overhead and administrative components of the proposal, including salaries and honoraria, should be kept as low as possible. All other items should be necessary and appropriate. Given that the majority of INL-funded programs take place overseas, US-based costs should be kept to a minimum. Cost sharing is strongly encouraged and is viewed favorably.

DEADLINE AND SUBMISSION INSTRUCTIONS

Applicants must submit proposals using www.grants.gov by 11:59 p.m. Eastern Standard Time (EST) on **May 17, 2010**. Please note that over the next several months www.grants.gov will experience higher than normal application volume due to Recovery Act-related opportunities. INL will still require applications to be submitted via www.grants.gov.

Each organization will need to be registered with the Central Contractor Registry (CCR) and you will need to have your organization's DUNS number available to complete this process. After your organization registers with the CCR, you must wait approximately 3-5 business days before you can obtain a username and password. This may delay your ability to post your proposal. **Therefore, INL strongly urges applicants to begin this process on www.grants.gov well in advance of the submission deadline.**

No exceptions will be made for organizations that have not completed the necessary steps to post applications on www.grants.gov.

ADDITIONAL INFORMATION

The information contained in this solicitation is binding and may not be modified by any Bureau representative. Explanatory information provided by the Bureau that contradicts this language will not be binding. Issuance of the solicitation does not constitute an award commitment on the part of the Government, nor does it commit the Government to pay for costs incurred in the preparation and submission of proposals. The Bureau reserves the right to reduce, revise, or increase proposal budgets in accordance with the needs of the program evaluation requirements.

The following clause will be included in each award:

SPECIAL PROVISION FOR PERFORMANCE IN A DESIGNATED COMBAT AREA (CURRENTLY IRAQ AND AFGHANISTAN) (DEC 2008)

All Recipient personnel deploying to areas of combat operations, as designated by the Secretary of Defense (currently Iraq and Afghanistan), under grants over \$100,000 or performance over 14 days must register in the Department of Defense maintained Synchronized Pre-deployment and Operational Tracker (SPOT) system. Recipients of federal assistance awards shall register in SPOT before deployment, or if already in the designated operational area, register upon becoming an employee under the assistance award, and maintain current data in SPOT. Information on how to register in SPOT is available from your Grants Officer or Grants Officer Representative.

Recipient performance may require the use of armed private security personnel. To the extent that such private security contractors (PSCs) are required, grantees are required to ensure they adhere to Chief of Mission (COM) policies and procedures regarding the operation, oversight, and accountability of PSCs.

In a designated area of combat operations, the term PSC includes any personnel providing protection of the personnel, facilities, or property of a grantee or subgrantee at any level, or performing any other activity for which personnel are required to carry weapons in the performance of their duties.

As specific COM policies and procedures may differ in scope and applicability, recipients of federal assistance awards are advised to review

This request for proposals will appear on www.grants.gov.

FOR FURTHER INFORMATION

For technical or programmatic questions, please contact Grey Maggiano - INL/AP at 202.776.8787 or MaggianoGS@state.gov.

For administrative questions, please contact Linda Gower - INL/RM/MS at 202.776.8774 or GowerLG@state.gov.

Once the Request for Grant Proposals deadline has passed, U.S. Government officials - including those in the Bureau, the Department and at embassies/missions overseas - must not discuss this competition with applicants until the entire proposal review process is completed.